

Date: 30/06/2026

Ref: ELV-LTR-2026-0001

Sprea Misr, Egypt

Subject: Request for Product Availability and Quotation

Dear Sir/Madam,

I hope this message finds you well.

My name is Beka Abera, and I am contacting you on behalf of ELEVON ONE MEMBER PLC, based in Ethiopia. We are currently interested in sourcing chemical raw materials for industrial use and would like to inquire about the availability and pricing of your products.

We kindly request your support in providing information on the following:

- Availability of your relevant chemical products (especially Urea Formaldehyde Resin or related materials)
- Technical specifications and product datasheets
- Current price quotation (FOB and/or CIF terms, if applicable)
- Minimum order quantity (MOQ)
- Packaging details
- Payment terms
- Estimated delivery time

If possible, we would also appreciate receiving any product catalogues or brochures for your full range of products.

We are looking forward to establishing a long-term business relationship with your company and would appreciate your prompt response.

Thank you for your time and support.

Yours faithfully,
Beka Abera Hunde,
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